

Oak Grove Intermediate School

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Oak Grove Intermediate Behavior Management System

Infractions:

<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
<ul style="list-style-type: none"> • Copy/destroying another's work or property. • Disrupting class • Dress code violations • Noisy in hall or classroom • Inappropriate language • Pushing, teasing, etc. • Refusing to complete work 	<ul style="list-style-type: none"> • Destruction of restroom • Destroying property • Disrespecting/Disobeying • Lying/ dishonesty • Offensive language • Provoking violence • Racial slurs • Stealing • Throwing objects • No cell phones or electronic devices (iPod, gaming systems, etc). 	<ul style="list-style-type: none"> • Bullying/ harassment • Fighting/play fighting • Illegal activities • Pornographic materials • Sexual assault/harassment • Vandalism • Any other offense identified by principal or administration

Consequences:

<ul style="list-style-type: none"> • Warning • Buddy teacher • Note in agenda • Quiet lunch • Student teacher conference 	<ul style="list-style-type: none"> • Phone call to parents • Write and sign behavior contract • Quiet lunch • No Fun Friday 	<ul style="list-style-type: none"> • Phone call to parent • Referral • Conference with Principal • No Fun Friday Privileges • Teacher, parent, student conference
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Rewards

<ul style="list-style-type: none"> • Additional library time • Link/marbles for success (success celebration) • Fun Friday • Sit with Friends at lunch • Ice Cream or Popcorn Privilege • Good Note home in agenda • Teacher Praise (pencils, bookmarks, etc).

It is the policy of the McIntosh County Board of Education that each school within this school district shall develop and implement age-appropriate student codes of conduct designed to improve the student learning environment and which will comply with state law and State Board of Education Rule 160-4-8-.15. Each code of conduct shall include the following:

1. Standards for student behavior designed to create the expectation that students will behave themselves in such a way so as to facilitate a learning environment for themselves and other students. The standards should be designed also to encourage students to respect each other and school district employees, to motivate students to obey student behavior policies adopted by this board and to obey student behavior rules established at each school within this school district;
2. Student support processes designed to consider, as appropriate in light of the severity of the behavioral problem, support services available at each school, the school system and other public entities or community organizations which may assist students to address behavioral problems;
3. Progressive discipline processes designed to create the expectation that the degree of discipline imposed by each school will be in proportion to the severity of the behavior of a particular student, the previous discipline history of the student and other relevant factors, while ensuring that each student receives the due process mandated by federal and state law;
4. Parental involvement processes designed to enable parents, guardians, teachers and school administrators to work together to improve and enhance student behavior and academic performance. The process should enable parents, guardians and school employees to communicate freely their concerns about student behaviors which detract from the learning environment.

Each school shall involve parents in developing and updating student codes of conduct. Each code shall require disciplinary action for each infraction of the code. All student codes of conduct shall be submitted to the Board for approval.

Pursuant to O.C.G.A. 20-2-736 the student code of conduct shall be distributed to each student and the student's parents or guardians during the first week of school and upon enrollment of each new student. The parents shall be requested to sign an acknowledgment of the receipt of the code of conduct and return promptly the acknowledgment to the school. The student code of conduct shall be available in the school office and each classroom.

In order to receive state funding, each school in the McIntosh County School System shall have procedures in place to comply with Code Sections 20-2-741.

Bullying

The Board of Education believes that all students can learn better in a safe school environment. Behavior that infringes on the safety of students will not be tolerated. Bullying, as the term is defined in Georgia law, of a student by another student is strictly prohibited. Such prohibition shall be included in the Student Code of Conduct for all schools within the school system.

Bullying is defined as follows: An act which occurs on school property, on school vehicles, at designated school bus stops, or at school related functions or activities, or by use of data or software that is accessed through a computer, computer system, computer network, or other electronic technology of a local school system, that is:

1. Any willful attempt or threat to inflict injury on another person, when accompanied by an apparent present ability to do so;
2. Any intentional display of force such as would give the victim reason to fear or expect immediate bodily harm; or
3. Any intentional written, verbal, or physical act, which a reasonable person would perceive as being intended to threaten, harass, or intimidate, that:
4. Causes another person substantial physical harm within the meaning of Code Section 16-5-23.1 or visible bodily harm as such term is defined in Code Section 16-5-23.1;
5. Has the effect of substantially interfering with a student's education;
6. Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment; or
7. Has the effect of substantially disrupting the orderly operation of the school.

Acts of bullying shall be punished by a range of consequences through the progressive discipline process, as stated in the Code of Conduct. However, upon a finding by the disciplinary hearing officer, panel or tribunal that a student in grades 6-12 has committed the offense of bullying for the third time in a school year, the student shall be assigned to an alternative school.

Upon a finding by a school administrator that a student has committed an act of bullying or is a victim of bullying, the administrator or designee shall notify the parent, guardian, or other person having control or charge of the student by telephone call or through written notice.

Students and parents will be notified of the prohibition against bullying and the penalties for violating the prohibition by posting information at each school and by including such information in the student/parent handbooks.

Board Policy

Seclusion or Restraint of Students

Descriptor Code: JGF(2)

The Board of Education shall require that all schools and programs within the district comply with State Board of Education Rule 160-5-1-.35 concerning "seclusion" and "restraint", as those terms are defined within the rule.

This policy is not intended to prevent the use of physical restraint in limited circumstances where a student exhibits behaviors that place the student or others in imminent danger and the student is not responsive to verbal directives or less intensive de-escalation techniques. The Board of Education recognizes that in determining when and how to implement this policy and any procedures related to it, educators will have to exercise their professional judgment and discretion. Therefore, the policy is not to be construed as imposing ministerial duties on individual employees. Further, it is not intended to interfere with the duties of law

For schools and programs within the district that use physical restraint as defined within the SBOE rule, the Superintendent or designee shall develop and implement written procedures governing its use, which shall include the following provisions:

1. Staff and faculty training on the use of physical restraint;
2. Written parental notification within a reasonable time, not to exceed one school day from the use of restraint, when physical restraint is used to restrain a student;
3. Procedures for observing and monitoring the use of physical restraint;
4. Documentation by staff or faculty participating in or supervising the restraint for each student in each instance in which the student is restrained;
5. Periodic review of the use of restraint and the documentation described in item 4.

A student may be suspended or expelled for violation of school rules or for other sufficient reasons.

A principal or a designee may suspend a student for violation of school rules or for any other act of misconduct or insubordination for a period not exceeding ten (10) days. Oral notice and opportunity to discuss the matter with the principal must be given the student as soon as practical, and written notice shall be mailed within twenty-four (24) hours to the student's parents or guardians, stating the reasons for suspension.

A principal or a designee may assign a student to in-school suspension for violation of school rules and for any other act or misconduct or insubordination. Students, parents and appropriate staff shall be informed of the specified number of days a student is assigned to the ISS program. The specified number of days may be altered by the principal or designee in his or her sole discretion as recommended by the ISS teacher based on the student's behavior and performance in the ISS program.

A principal or a designee may recommend to the Superintendent that a student disciplinary tribunal be convened in accordance with policy JCEB for the purposes of considering permanent expulsion or long-term suspension.

Chronic Disciplinary Problem Students

In accordance with state law, any time a teacher or principal identifies a student as a chronic disciplinary problem student, the principal shall notify the student's parent or guardian of the disciplinary problem by telephone call. In addition, notice shall be sent by certified mail with return receipt requested or by first-class mail.

The student's parent or guardian shall be invited to observe the student in a classroom situation and shall be requested to attend a conference with the principal or the teacher or both to devise a disciplinary and behavioral correction plan.

Before any chronic disciplinary problem student is permitted to return from an expulsion or suspension, a request that at least one parent or guardian schedule and attend a conference with the principal or his or her designee to devise a disciplinary and behavioral correction plan shall be made by telephone call and by either certified mail with return receipt requested or by first-class mail. Failure of a parent or guardian to attend shall not preclude the student from being readmitted to the school. The principal shall ensure that a notation of the conference is placed in the student's permanent file.

Board Policy
Teacher Authority to Remove Students from Classrooms

Descriptor Code: JDF

A teacher shall have the authority, consistent with Board policy, to manage his or her classroom, discipline students, and refer a student to the principal or his/her designee to maintain discipline in the classroom. Any teacher who has knowledge that a student has exhibited behavior which violates the student code of conduct and repeatedly or substantially interferes with the teacher's ability to communicate effectively with the students in his/her class or with the ability of such student's classmates to learn shall file a report of such behavior with the principal or his/her designee. The principal and teacher shall, thereafter, follow the procedures set forth in Georgia law, specifically O.C.G.A. 20-2-737-738.

The Superintendent and/or designee shall develop procedures as necessary for implementation of this policy and this state law.

Board Policy

Descriptor Code: JDE

Expulsion

In accordance with state law, it is the policy of the McIntosh County Board of Education that a student who commits any act of physical violence resulting in substantial physical injury to a teacher shall be suspended from all public school programs, including alternative education programs, for the remainder of the school semester.

Whenever events as described in paragraph one occur, the Board shall appoint a disciplinary hearing officer, panel, or tribunal of school officials to hold a disciplinary hearing pursuant to O.C.G.A. §20-2-754 regarding the suspension.

CELL PHONE

Display or use of cell phones and other electronic devices during the instructional day is prohibited!

Because of the increased use of cell phones during the school day, **ANY CELL PHONE** heard or seen by an employee WILL be confiscated and returned to the student's parent/guardian. If a cell phone is confiscated a **second time**, it will be returned at the **END OF THE SCHOOL YEAR**.

*Please Note: The school is **NOT responsible** for any item lost, stolen, or damaged!*

McIntosh County Schools

Date Adopted: 4/16/2009

Georgia Code

Description

O.C.G.A. 20-02-0751.5 Required provisions for student code of conduct

O.C.G.A. 20-02-0736 Student codes of conduct; distribution

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

McIntosh County Schools' Dress Code

The dress and grooming policy has been established in order to help create a more effective climate for learning, to improve safety and security, and to develop school pride. Students are expected to come to school in clothes that are clean and neat. While we respect students' desire to express themselves in their clothing and grooming styles, the determination as to the appropriateness of any item will be made by the faculty and administration. The following guidelines should be observed:

- Dresses and skirts may be worn – BUT no more than 2 inches above the knee. Tights do not justify short skirts and can't be worn alone. Pants with holes or slits are prohibited. Clothes must fit and be hemmed. All pants and skirts must be worn at the waistline/pelvis level. Pants should not extend below the heel of the shoe. Sagging, extremely baggy or wide pant legs, which present a safety hazard, are not to be worn at school. *Note: Jeans with holes in them that have a patch underneath are not allowed.* **NO SAGGING PANTS ARE ALLOWED.**
- Running shorts, short shorts, tennis shorts, running tights, or spandex shorts are not to be worn at school. The wearing of leggings or other similar attire does not provide for an exception to the length requirement of pants, shorts or skirts.
- No bare midriffs. Midriffs must be completely covered at all times.
- Clothing may not display tobacco, alcohol, drugs, or any other contraband item; clothing should not have words or symbols that are offensive or demeaning to others.
- Shirts that expose cleavage, bare midriffs, bare backs or undergarments, shirts with sides out, strapless tops, halter tops, garments made of nets or any other see-through fabric, tank tops, or muscle shirts **MUST NOT BE WORN TO SCHOOL.** The width of the strap over the shoulder must be at least 2 inches. **NO tank tops for boys or girls.**
- Belts must be buckled, sashes tied and buttons (except at the neck) buttoned. All suspenders must be worn at the shoulders. Ends of belts must be tucked in a belt loop, not dangling.
- All students must wear shoes. Shoes must be tied, buckled or worn as the manufacturer intended. Bedroom shoes, cleats, shoes with spiked or high heels, or shoes that cause undue attention are prohibited. **Heelys or shoes with wheels are not allowed.** Shoes that are considered a safety hazard *must not be worn.*
- No hats are allowed inside the school building. Sunglasses, head coverings, headbands, bandanas, visors, picks, combs, and hair curlers are not to be worn.
- Long chains with heavy medallions or pocket chains are not to be worn or brought to school.
- Hair color, hairstyles, or clothing that are distracting and/or disrupt the educational process are prohibited.

- NO long trench coats
- Chains, studded, spiked apparel or accessories are prohibited.
- **Earrings are allowed to be worn in the ear only! No facial or body piercings are allowed to be worn during the instructional day.**
- Current school-issued identification badges are required for all students in kindergarten through 12th grade. IDs should be visibly worn on a school issued lanyard around the neck. Exceptions to this rule may be made for safety reasons when deemed appropriate by a teacher or administrator.
- **Any other dress deemed to be indecent, inappropriate, or disruptive to the school learning environment will be addressed by the administration of the school on an as needed basis.**

Certain school environments or classes may require more restrictive dress due to safety issues, i.e. Career/Technical classes, science labs, physical education. Students are expected to comply with safety guidelines. Student dress and appearance are the responsibility of the student and the parent. The dress code will be enforced on a daily basis by all teachers. An administrator or other school district employee will conference with students who report to school inappropriately dressed. In some cases, parents may be called to bring appropriate clothing to the school and/or the student may not be permitted in class until appropriately attired. School-wide exceptions may be made to this policy for such special events as “hat days” or “spirit days.” The school principal and/or designee will make the final determination on whether a student’s dress conflicts with these guidelines. Other exceptions to this rule may be made by the administration based on student’s medical condition.